



Community Services

Box 2703, Whitehorse, Yukon Y1A 2C6

3620-56-4-206

April 4, 2017

Bill Stonehouse, President
Softball Yukon
28 Evergreen Crescent
Whitehorse, Yukon
Y1A 4X1

**Attention: Bill Stonehouse
George Arcand**

Dear Mr. Stonehouse and Mr. Arcand:

Re: Radio Bingo (Celebrate Summer) - Licence No. 2017-048

Your bingo licence is enclosed. Please review the terms and conditions before conducting your bingo to ensure compliance with the *Lottery Licencing Act*. It is required that all advertising include your licence number.

Your financial report is due prior to **May 30, 2017**. A copy of the report can be found online in an interactive format at www.gov.yk.ca/forms/l.html. **This report is due by this date as subsequent licenses are dependent upon compliance with reporting requirements.** Only approved proceeds are eligible deductions for financial accounting.

In the event the supporting documentation is not available please submit the report **on or before the date** indicated above with an explanation as to why the documentation is not available. Also include a copy of a recent bank statement showing that the proceeds from your licensed event are available.

Control sheets **must** be submitted with your organizations financial reporting of all the bingo games and card sales. Please feel free to use the forms online or modify them to suit your needs.

Please do not hesitate to contact me at 667-5284 with any questions you may have.

Sincerely,

Brian Ng
Licensing Officer

Enclosure

YUKON LICENCE

Pursuant to the provisions of Section 207(1)(b) of the Criminal Code of Canada, the REGISTRAR OF LOTTERIES hereby authorizes **SOFTBALL YUKON** to operate Bingo Games in accordance with the provisions of the Criminal Code of Canada, **PROVIDED THAT** the proceeds from the said lottery are used for the objects as specified in the Lottery Licence Application.

THIS LICENCE IS SUBJECT TO the conditions and rules attached hereto and forming part hereof.

The bingo event is licenced from the commencement of sales until the conclusion of the games aired over CKRW, CHON-FM and Northwestel Cable Studio on Saturday April 29, 2017 at 10:00pm.

This licence expires on: **April 29, 2017 @ 2200hrs**

DATED at Whitehorse,
Yukon, this 3rd
day of April, 2017.




DEPUTY/REGISTRAR OF LOTTERIES

NOT TRANSFERABLE

TERMS AND CONDITIONS UNDER WHICH LICENCE IS ISSUED

1. The licence and house rules (attached) shall be available for examination at the place where tickets are sold.
2. All advertisements of the bingo must state the licence number.
3. The licensee shall maintain all proceeds in a separate bank account. Such account shall be appropriately designated and into it shall be deposited all and only monies received from the operation of the bingo games, less the amount awarded in cash prizes. All withdrawals from the lottery account shall be made exclusively by cheque and be only for the purpose of payment of the necessary and reasonable expenses incurred in the operations and conduct of the bingo or for the disbursement of the net proceeds derived from the conduct of the lottery for the charitable purpose as specified in this Lottery Licence.
4. No changes or additions may be made to the games or prize amounts.
5. Peace officers or such other persons as appointed by the Registrar of Lotteries shall be permitted access to all records and equipment so as to determine whether the terms and conditions of the licence have been complied with. An independent sound recording will be made available upon request to Professional Licensing and Regulatory Affairs Branch, Department of Community Services.
6. Packages must NOT be sold outside the Yukon. No prize shall be issued to a person playing the game outside Yukon. Packages must be purchased by cash and debit card only; credit card and cheques are not permitted.
7. All aspects of the Lottery Licensing Act and Regulations shall be complied with. The licensee shall only conduct the following games:

<u>Regular Games</u>	<u>Prize amounts</u>
1. Two Corner Clusters	\$2500.00
2. Four Corner Clusters	\$5000.00
3. Full Card	\$7500.00
4. Anchor	\$2500.00
5. Large Picture Frame	\$5000.00
6. Full Card	\$7500.00
7. Elf	\$2500.00
8. Hourglass	\$5000.00
9. Full Card	\$7500.00
10. Field Goal	\$2500.00
11. Top Three Lines	\$3000.00
12. Full Card	\$7500.00
Full Card	\$50000.00

8. The licensee shall submit a financial return to the Registrar of Lotteries, Professional Licensing and Regulatory Affairs, Department of Community Services, Box 2703 C-5, Whitehorse, Yukon, Y1A 2C6, no later than thirty (30) days following the expiration of this licence.
9. The proceeds will be disbursed as follows:

Please see attached Approved List of Expenditures APPENDIX A


DEPUTY/REGISTRAR OF LOTTERIES



APPENDIX A

Approved Expenditures

General Use of Proceeds for Gaming Programs:

Bookkeeper/accountant to prepare gaming financial reports for gaming events - Max. 25% of fee

Telephone

Stationery

Postage

Bulletins

Newsletters

Website costs

Space rental

Legal fees - only attributable to program delivery ⁶

Wages ²

Travel expenses (conferences, seminars, workshops, clinics, meetings and conventions) ⁴

Membership registration, affiliation, insurance fees to governing bodies

Donations ⁶

Public Facility (capital rental and operating costs) ¹:

Purchase of fixtures and furnishings ³

Facility mortgage lease or rental payments

Insurance - fire and liability

Janitorial costs and supplies

Repairs and maintenance

Renovations and lease hold improvements

Utilities - heating, lights

Vehicle ³

Bleacher repairs

Acquire trash and recycle bins

Purchase of one Kabota RTV and one trailer (for maintenance of public facilities)

Build a playground within PSC compound

Whitehorse Minor Ball

Advertising - newspapers, radio, television, posters, signs, pamphlets, letter, internet

Officiating and judges fees (umps)

Coaching/instructor fees

Uniforms ³

Membership registration, affiliation, insurance fees to tournaments
Membership registration, affiliation, insurance fees to governing bodies
Transportation costs -Yukon teams(accommodation, cost of meals while on travel status)⁴
Awards - trophies, plaques and ribbons⁵
Build 4 softball diamonds for U6 softball players

Championships:

Telephone
Stationery
Advertising - newspapers, radio, television, posters, signs, pamphlets, letter, internet
Postage
Bulletins
Newsletters
Website costs
Legal fees - only attributable to championship delivery
Wages² - for championship delivery
 Security - contract services for event
 First Aid Services
Equipment rental for event
Broadcasting
Athlete testing
Athlete housing
Awards - trophies, plaques and ribbons⁵
Event testing⁶
Point Streak Score Keeping³
Transportation within Yukon:
 to and from the competition
 Accommodation and costs of meals^{6. & 7.} within Yukon
Umpires
Venue rental⁶
Public Facility (capital rental and operating costs)¹
 Purchase of fixtures and furnishings
 Insurance - fire and liability
 Janitorial costs and supplies
 Repairs and maintenance
 Renovations and lease hold improvements
 Utilities - heating, lights

Yukon Tournaments/programs:

(specify which program expense is for - ex. Dustball, Territorial Championships)

Athlete development ⁶
Telephone
Stationery
Advertising - newspapers, radio, television, posters, signs, pamphlets, letter, internet
Postage
Bulletins
Newsletters
Website costs
Wages ² for local tournament/program delivery
Security Contract
First Aid Services
Equipment rental for event
Broadcasting
Awards - trophies, plaques and ribbons ⁵
Travel from within Yukon ⁴
Umpires
Venue rental ⁶
Public Facility (capital rental and operating costs) ¹:
 Purchase of fixtures and furnishings
 Insurance - fire and liability
 Janitorial costs and supplies
 Repairs and maintenance
 Renovations and lease hold improvements
 Utilities - heating, lights
Rule books
Uniforms ³

NOTES:

1. Adult sport groups that provide a facility with public access areas and areas for the exclusive use of members and their guests, may use up to 50% of gaming proceeds for the cost of the facility. Anything over the 50% requires preapproval by the registrar.
2. Wages must be **pre-approved** by the registrar.
3. Uniforms and equipment may not be for personal use - ownership remains with the group. Items for personal, social, or promotional in nature may not be purchased. Gaming proceeds cannot be used to purchase any equipment that will be used in any operation which is intended to produce profit.
4. Travel must be **pre-approved** by registrar.
5. Awards must be earned by achievement and **not** granted for volunteer appreciation
6. Based on **pre-approval** by the registrar.
7. Allowable per diem as established by YG - ask Licensing Officer for the current rate.
8. A bank statement must be submitted to the Office of the Registrar **every 6 months** until the proceeds of the bingo have been spent on the purposes set out in the licence.

There are forms available for:

- Travel
- Statutory Declaration for Meals
- Wages

These forms must be submitted and approved by the Deputy/Registrar of Lotteries.